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Catalogue of Oxford St Clement's parish records

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Par. Oxford St Clement's b.23/a

[Constables' accounts, 1705-1715]

Access to original parish registers

Please note that original baptism, marriage, banns and burial registers have been digitised and are available on [Ancestry](#). These registers cannot be ordered for consultation in our Searchroom at Oxfordshire History Centre, but we do provide free access to Ancestry via our public computers (also available in [Oxfordshire Libraries](#)). Printed transcripts and indexes are also available for consultation.

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Oxford, St.Clements p.1.

the parish registers, however,
are kept in the church room.

OXFORD.

Oxford St.Clements parish records.

The records are arranged in the following sections:

For:- Parish registers, 1665-1979 see pages 19-20.

1. Vestry and Church Council minutes, 1769-1936.
2. Churchwardens' accounts and papers, 1661-1945.
3. Other papers relating to the church fabric, 1803-1954.
4. Miscellaneous registers, 1855-1921.
5. Poor law papers, 1640-1910.
6. Papers relating to charities, 1576-1943.
7. Constables' papers, 1700-1829.
8. Benefice papers, 1803-1940.
9. Marriage papers, 1792-1949.
10. Papers of William Sutton, parish clerk, 1804-1839.
11. Tramway and railway plans, 1878-1888.
12. Papers relating to Burrell Coppice, Shotover, 1666-1811.
13. Parish log books and magazines, 1879-1908.
14. Other miscellaneous papers, 1795-1954.

For parish registers see p.19

[Papers relating to St.Clements schools previously among the parish records are deposited in the Oxfordshire County Record Office. Further papers relating to the charities, including feoffees' and trustees' minute books, 1680-1943, have been deposited in the County Record Office by the Trustees of Dawson's Charity]

Daw

1. Vestry and Church Council minutes, 1769-1936.

MSS.D.D.Par.Oxford St.Clements

- c.26 Vestry minutes, mainly concerned with poor relief, 1769-1822. At fol.1 is a list of those liable to be drawn for the army of reserve, n.d.; at fol.38^v is an agreement concerning the employment of paupers between Samuel Robinson, straw platt manufacturer, and the parish, 1801; at fol.47^v are signatures of persons accepting relief from the vestry because they are unable to pay their arrears of taxes, 1803; and at fol.78^v is a note of the arrest of a pauper woman unfit to be removed from the parish, 1788. For additional minutes, 1808-9, see b.2 in section 2 below.
i + 72 leaves.

d.11 Vestry minutes, 1822-1840. At pp.88, 227 are lists of voters for rival candidates for the posts of overseer, 1828, and churchwarden, 1836; and at pp.110-122 are minutes of a select vestry to manage the parish poor appointed 6 November, 1828 (p.108), Nov.-Dec. 1828. ii + 258 pages.

d.12 Vestry minutes, 1840-1882. At fols.6, 109^v, are lists of voters for rival candidates for the post of churchwarden, 1841, 1874. iii + 129 leaves.

e.5 Minutes of select vestries to manage the poor, 1828-1834. Fols.1^v-8 are a fair copy of the original minutes in d.11 pp.110-122 above. At fol.13^v is a copy of a report of a committee appointed by the select vestry to examine the state of the poor house buildings, and an inventory of furniture there, 1829. ii + 155 leaves.

e.1 Similar minutes, 1834-35. i + 84 leaves, 54-84 blank.

e.4 Church Council minutes, 1922-1936. At fols.16, 18, are minutes of a financial sub-committee, 1923, and at fol.59 is an inventory of parish china, 1929. i + 111 leaves, 83-111 blank.

2. Churchwardens' accounts and papers, 1661-1945 MSS.D.D.Par.Oxford St.Clements

b.22 item a, b.2-4. Churchwardens' accounts.

b.22 item a Churchwardens' accounts on loose sheets of paper, 1661, 1674, 1678-80, 1686, [1689], 1691, 1713.

b.2 Volume of accounts, 1797-1858. At fol.1 is an inventory of communion plate, 1845, with an addition of 1852, and at fol.29 are minutes of meetings of the feoffees approving expenditure by the churchwardens, 1822-23. At fol.70^v rev. are vestry minutes, 1808-1809, not included in c.26 in section 1 above. ii + 70 leaves.

b.3 Accounts 1859-1916. From 1905 (fol.77^v) the accounts are balanced quarterly. At fols. 13^v, 17^v, are notes of a gift of £240 to the parish by George Herbert Morrell, 1876. v + 117 leaves.

b.4 Quarterly accounts, 1916-1934. At p.41 are accounts of the war memorial and roll of honour funds, c.1921. Inside the front cover is an inventory of communion plate, 1922; at p.59 is a note about plate originally belonging to St.Michael's, Lichfield, 1923; and

- ✓ b.4 at p.109 is an extract from Dawson's Charity Scheme of 7 Nov. 1882, 1928.
ii + 175 pages.
- ✓ c.18-21, e.6,9. Other church accounts.
- ✓ c.18 Accounts of all church and parish funds managed by the rector, December 1888- September 1889, with (p.2) a day by day ledger of his receipts and payments.
96 pages.
- ✓ e.6 Printed annual accounts of church and parish funds presented as reports of the rector, 1879-1907.
i + 80 leaves.
- ✓ c.19 Church burial accounts, 1921-1936. 42 leaves.
- ✓ c.20 Church offertory accounts, 1924-1931. i + 41 leaves.
- ✓ e.9 Offertory accounts, December 1935-1942, with (fols.1,2,2^v) notes of offertories on single Sundays in 1931, 33, 34.
196 leaves.
- ✓ c.21 Curacy fund accounts, 1931-1938. 48 leaves, 32-48 blank.
- ✓ b.22 items b-d, c.1. Churchwardens' papers.
- ✓ b.22 item b Churchwardens' receipted bills, 1678-80, n.d. (17th cent.), 1707, 12, 14-16, 21-2, 1810, 18-20, n.d. (early 19th cent.), 1828-30, 34-5; c yearly bundles of receipted bills for years ending at Lady Day or Easter, 1837-8, 43-44; d 3 bonds given to the churchwardens, 1585, 1681, and 2 bonds given by the churchwardens, 1701, 1704,
 1651,
- ✓ c.1 item a Yearly bundles of churchwardens' receipted bills, 1928, 1936-42. The bundle for 1928 includes 3 copies of a list of repairs needed in the church; b 2 churchwardens' bank account books, 1926-34, 1934-39, and paying-in counterfoils, 1937-42; c offertory account bank book, 1926-35, bank statements, 1935-39, paying-in counterfoils, 1942-3, and receipts from recipients of special collections, 1942-3; d curacy fund bank book, 1916-31; e receipts and loose accounts of sales of work for missionary causes, 1938-45; f 2 notebooks of crockery fund accounts, 1924-32, 33-39, g printed papers from the Commissioners of Inland Revenue concerning duties on the sites of the mission hall, church and churchyard, 1915; h insurance papers, 1902-1940, including a fire insurance policy for the mission hall, 1902 and receipts for payments of premiums on this policy, 1907-1916, 1933, 1936, two receipts for

- V c.1 premiums for insurance against war risks, ?1916, and a fire insurance policy for the church, 1930; i 2 notices of institutions, 1918, 1937; and j correspondence on church affairs of H.G.Beck, churchwarden, 1939-43.

3. Other papers relating to the church fabric, 1803-1954
MSS.D.D.Par.Oxford, St.Clement

- V d.20 a Minutes of meetings of a committee for building a new church, 1824-1836; b (fol.54) notebook containing accounts of the committee's receipts and disbursements, 1825-1835, stuck into the minute book; and c (fols.87,138) two books of counterfoils of payments made by the committee, 1825-1830, stuck into the minute book. At fols.2,4, 28, are printed notices of the committee, including appeals for subscriptions and lists of subscriptions already received, 1824, 1827; at fol.38 is a letter from Robert Morrell, diocesan registrar, stating that fees for the faculty and consecration will be waived, 1828; at fol.84 is a memorandum on the estimates for the building, 1825; and at fol.84^v a receipt from the architect, Daniel Robertson, 1825.
i + 160 leaves, 62-83 blank.
- V c.22 Loose papers relating to the new church 1824-1845, comprising, a draft petition for a faculty to pull down the old church and the faculty, 1828; b 2 drafts and an abstract of a specification for building the new church, 1825, and an agreement for fencing the churchyard, 1825; c drafts and copies of minutes of meetings of the building committee, 1825-28; d 3 architect's reports on the progress of the church, 1826-1827; e estimates for parts of the work, 1825, 1827-8, and n.d.; f printed notices and appeals, 1824-1828, including a reprint of an appeal said to have been annotated in MS. by John Henry Newman, curate, the original of which is not in this collection; g notebook of building fund accounts, 1825-32, and loose statements of accounts, 1828-1838; h lists and accounts of subscriptions, 1825-29; i bills, demands for payment and receipts, 1825-35, 1838-45; j drafts of an inscription for a tablet recording the building of the church, and related papers, c.1829; k papers relating to an application for 'drawback' of duties on building materials used in the church, including a certificate and three drafts of an affidavit of the builder, 1835.
- V c.30 Correspondence relating to the building of the new church, 1825-29, 1833-38, including (fol.1) letters from architects intending to submit plans, 1825, (fols.111, 116, 120, 137) correspondence with the Incorporated Church Building Society concerning applications for grants, 1825-29, (fols. 143, 170, 176) correspondence concerning the problem of legally constituting the new church the parish church, 1833-37, and (fols. 155, 172) concerning an application for

- ✓ c.30 'drawback' of duty on building materials, 1834-5.
231 leaves.
- ✓ c.31 Miscellaneous papers relating to the church and churchyard: a 3 plans and 2 estimates for the erection of a new church tower, 1803; b correspondence and other papers concerning the building of an organ, 1843-1848; including a letter from Bishop Samuel Wilberforce, 1846; c letter from A[ibert] White, bellhanger, of Besselsleigh, Berks., about a proposed new peal of bells for the church, n.d.; c.1850; d letter concerning the churchyard drainage, 1854; e petition for consecration of an addition to the churchyard, 1879; f 3 faculties, 1876, 1908, 1920; g correspondence with the trustees of the Grimthorpe Charity fund concerning a grant for restoring the church; h correspondence with Symms, builders and contractors, concerning repairs to the masonry of the church, 1937-8; i correspondence concerning the tarring of the church drive, 1935-8; and j notification that the church is of special architectural and historical interest, 1954.
- ✓ b.26 Two late 19th cent. photographs of the interior of the new church.
- 4. Miscellaneous registers, 1855-1921.
MSS.D.D.Par.Oxford, St.Clements.
- ✓ e.7 Register of services, 1855-1878. At fol.106 are notes for a sermon by the rector, 1858, and at fol.97 is a transcript of the Edwardian inventory of church goods for St.Clements, 1552, both found loose in the volume.
i + 106 leaves.
- ✓ d.13 Register of services, 1874-1893, including an analysis of the numbers of gold, silver and copper pieces in the collections, and comments on the weather, 1879-1886, and on attendances, 1880-86.
ii + 113 leaves.
- ✓ c.2 Register of services set out under printed headings, 1894-1909.
i + 133 leaves.
- ✓ c.3 Similar register of services, 1909-1920. i + 144 leaves.
- ✓ d.14- Registers of banns., 1877-1921.
17
- ✓ d.14 1877 - May 1887. iv + 102 pages.
- ✓ d.15 June 1887- March 1899. Entries of 1894-5 on pp. 68-72 are deleted.
iv + 104 pages.

✓ d.16 March 1899- July 1909. iv + 104 pages.

✓ d.17 July 1909-1921. iv + 104 pages.

5. Poor law papers, 1640-1910.
MSS.D.D.Par.Oxford St.Clements.

✓ A. Overseers' accounts and rate books.

✓ b.5 Volume containing annual accounts of poor rates and of the disbursements of the overseers in one sequence, 1721-1735. At fol.6 is a receipt to the overseer, 1724, and at fol.7 a letter from a pauper, n.d. [1724].
150 leaves. Damaged.

✓ b.6 Accounts, 1751-64, arranged as follows: a (fol.1^v) poor rates and disbursements, 1751-1752; b (fol.12^v) poor rates, 1752-1756; c (fol.38^v) disbursements, 1753-1756; d (fol.42^v) rates and disbursements in one sequence, 1756-1760; e (fol.89^v) rates, 1760-1764; f (fol.144^v rev.) disbursements, 1760-1763; g (fol.121) weekly disbursements and summaries of receipts, 1763-1764; and h (fol.129 rev.) additional rates, 1762-1763. At fols.1, 145 rev. are memoranda by the overseers, 1756-63, mainly notes of decisions of the vestry concerning poor relief.
i + 147 leaves. Damaged.

✓ b.7 Accounts of poor rates and of weekly disbursements in one sequence, 1769-1779. Inside the front cover are 3 receipts for subscriptions to the Radcliffe Infirmary, 1770-72.
206 leaves.

✓ b.8 Similar accounts in one sequence, 1787- October 1795; at fol.200^v is a list of persons admitted to the work-house, 1794-1795.
200 leaves.

✓ b.9 Similar accounts, November 1795-1801.
i + 185 leaves.

✓ c.10 Similar accounts, 1801- April 1803. 68 leaves.

✓ b.10 Volumes containing a (fol.1^v) weekly disbursements and summaries of receipts, April 1803-1806; and b (fol.127 rev.) poor rates, May 1803-1806.
127 leaves.

✓ b.11 - 18, c.4-6 Volumes containing accounts of weekly disbursements interspersed with half yearly financial statements at one end, and poor rates at the other end, 1819-1831. Rates are listed by streets

from November 1825 (b.12 fol.48).

- ✓ b.11 (fol.3) Disbursements, 1819- March 1824; (fol.198 rev.) rates, 1821-24. At fol.200 rev. is a rate of April 1819 which has been deleted. 202 leaves.
- ✓ b.12 (fol.3) Rates, April 1824- February 1826; (fol.119 rev.) disbursements, April 1824- March 1826. 119 leaves.
- b.13 (fols.3, 30, 66^v rev.) Rates, March - October 1826, April 1828, February - March 1829; (fols. 97^v rev., 41^v) disbursements, March 1826 - March 1827, November 1828- March 1829. 98 leaves.
- ✓ c.4 (p.4) Rates, February-August 1827; (p.104) disbursements, March - September 1827. iii + 150 pages, 74-103 blank.
- ✓ c.5 (fols. 3, 15) Rates, December 1826 - January 1827, September 1827-February 1828; (fol.67^v) disbursements, September 1827- March 1828. 101 leaves.
- ✓ c.6 (pp.1, 69) Rates, May 1828- February 1829; (p.129) disbursements, April - December 1828. At pp.61, 202 are lists of uncollected rates, 1828, and at p.2 is a list of those ordered by the vestry to be summoned for unpaid rates, n.d. 230 pages.
- ✓ b.14 (fol.3^v) Rates; and (fol.39) disbursements, March - September 1829. 61 leaves.
- ✓ b.15 (fol.2^v) Rates; and (fol.28^v) disbursements, October 1829 - February 1830. 48 leaves.
- ✓ b.16 (fol.2^v) Rates; and (fol.38^v) disbursements, April - September 1830. 59 leaves.
- ✓ b.17 (fol.2) Rates; and (fol.43^v) disbursements, October 1830 - March 1831. At fol. 67^v are notes of payments received from overseers of other parishes. 69 leaves.
- ✓ b.18 (fol.4) Rates, April - July 1831; (fol.49^v) disbursements, March-September 1831. At fol.32^v is a list of uncollected rates, September 1831. 76 leaves, 36-48, 65-71 blank.
- ✓ c. 7 - 8, b.19 Volumes of accounts of weekly disbursements, 1833-35.
- ✓ c.7 April 1833 - March 1834. 83 leaves, 59-80 blank.
- ✓ c.8 April 1834 - March 1835. 50 leaves.
- ✓ b.19 April - December 1835. At fols.15^v, 30^v, 36^v are quarterly statements of accounts. 40 leaves.

c.9 Accounts of poor rates, April - October 1835. At p.163 are lists of uncollected rates, June, March 1835.
ii + 181 pages, 87 - 162 blank.

c.14 'Receipt and payment book' containing (fols. 8^v, 52^v) quarterly accounts of receipts and payments, October 1835- September 1836. At fol.4^v are accounts of quarterly payments to the Treasurer of the Poor Law Union, at fol.13^v more detailed accounts of disbursements for the quarter April - June 1836 which have been deleted, and at fol.15 lists of unpaid rates 1835-6.
89 leaves, 23-51, 55-89 blank.

c.15, d.27 -30. Volumes of assessments for poor rates on printed forms, 1836-1846.

d.27 February and May 1836. 74 leaves.

d.28 July 1836. ii + 126 leaves, 29-126 blank.

d.29 November 1836 and January 1837. 90 leaves, 62-90 blank.

d.30 September 1837, April and November 1838. 137 leaves.

see p. 18 for 1839-1841.

c.15 Quarterly assessments, April 1843 - January 1846. 203 leaves.

b.20 Overseers' valuation list approved November 1881. At fols.i, 83 are notices of alterations in valuations, 1882-5, stuck into the volume. ii + 102 leaves.

B. Loose poor law papers.

c.16 a 129 removal orders, 1701, 1737- 1833; b an order of Quarter Sessions confirming a removal order, 1715; c notice from solicitors for the parish of St.George, Hanover Square concerning a removal order, 1816; d 2 doctor's certificates that paupers were not fit to be moved, 1824, 1828.

b.21 155 settlement certificates, 1698-1829.

c.23 a 39 'harmless bonds', 1641-1696, 1732, 1740/ b 12 examinations of settlement, 1766-1825. *and a similar undertaking, 1831.*

c.24 a Bastardy papers: 10 bastardy bonds, 1702-1820; 6 bastardy examinations, 1753, 1809-29, and an order to summon a mother for examination, 1821; 6 warrants to arrest fathers, 1814-33; 15 orders to pay maintenance for bastards, 1799-1833; and papers concerning the maintenance of a child of Ellen Harvey, 1829-33; b apprenticeship papers: 24 apprentice indentures, 1640-1824; 5 receipts for apprenticeship premiums, 1766-1835; correspondence

concerning the apprenticing of a girl to Benjamin Smart, cotton spinner, of Milverton, Warwickshire, 1811-12; justices' order authorising the apprenticing of a workhouse child, and the child's indenture, 1824; and an order discharging an apprenticeship, 1829; c 2 warrants to arrest runaway paupers, [1822], 1824, the former with related papers of 1827; d copy of a conviction of a vagrant, 1822; and e justices' order to increase the relief being paid to a pauper family, 1831.

✓ c.25

1839 /

out /

Other overseers' papers: a overseers' correspondence, 1809-1833; b overseers' receipted bills and receipts, 1723-91 (6 items only), 1808-1833; c 5 acknowledgements of loans from the overseers, 1821-32; d 3 appointments of select vestries for the poor, 1829-32; e part of a list of proposed new poor ratings, 1827, and a list of uncollected poor rates, 1829; f 51 summonses and 4 orders to distrain for non-payment of rates, 1809-11, 1829-33; g 6 demands for county rates to be paid out of the poor rates, 1829-32; h fragments of unidentified pages from volumes of overseers' accounts, c.1720-early 19th cent.; i appointment of an assistant overseer, 1831, and a bill for legal expenses connected with his appointment; j lease to the churchwardens and overseers of four houses in Brewery St., 1833; k overseers' balance sheet for the half-year ending September 1887; l papers relating to allotments for the poor set/under Cowley inclosure award of 1853: estimate of the cost of fencing the allotments, n.d., c.1853, statement of accounts, 1881, and two letters concerning their management, 1910; m order to overseer to answer the census questions of 1811; n order to produce rating assessments at Quarter Sessions, 1830; o minutes of a meeting of all overseers of the city of Oxford to consider rating to the poor the cost of laying gas pipes throughout the city, 1831; p 2 cancelled undertakings of Samuel Geary to repay money lent by the overseers, 1833, and a small notebook containing a few accounts of Geary, 1831-2; q notice of a vestry meeting to appoint overseers, 1859; and r printed circular asking that the Philanthropic Annuity Institution be brought to the notice of the poor, [1811].

✓ a.1(R) Plan of the allotments of the labouring poor', 1854.

6. Papers relating to charities, 1576-1943

MSS.D.D.Par.Oxford St.Clements

✓ d. 26, 1-4; c.29. Deeds and related papers, 1586-1842, arranged according to the charity properties to which they relate:

✓ d.26 a(1) contemporary copy of a chancery decree regulating the St. Clements charities, 1613; b (2-3, 5-9) deeds effecting the transfer of charity lands from one set of feoffees to another, 1636/7; 1755-1841; c (4^{a-b}) two deeds relating to the purchase of

- ✓ d.26 consols by the feoffees, 1781-2; d (9-15) deeds, mainly leases and assignments, relating to 'The Black Horse' and Green's Croft adjoining it, 1586-1695.
- ✓ d.1 (1-19) similar deeds relating to the Black Horse and Green's Croft 1697-1843. Item 17 is a valuation of the remaining 15 years of the lease of the Black Horse, 1825.
19 items.
- ✓ d.2 3 bundles of deeds, each bundle relating to one of the 3 other tenements enfeoffed for the use of the poor of St.Clement's by the 17th cent.: a (1-7) 1605-1692; b (8-15) 1613-1692; c (16-22) 1650-1692.
22 items.
- ✓ d.3 4 bundles of deeds, each bundle relating to a part of the same properties as d.2 as further divided in the 18th cent.:
a (1-7) 1709-1779; b (8-12) 1728-1789; c (13-17) 1728-1799;
d (18-20) 1745-1752;
- ✓ d.4 Deeds relating to the same properties further subdivided to form the tenements comprising no.6 in the description of the charity premises in the 8th Charity Commissioners' Report, 1823, p.460:
a (1-2) 1806, 1824 (Jones); b (4-17), 1810-1836 (Flinn). Item 3 is a list of the title deeds to be surrendered when this property changed hands, n.d.; c (18-20) 1824, 1842 (Hitchins); d (21) 1824 (Cock).
21 items.
- ✓ c.29 a (1-4) Leases of 'The White Lion', 1781-1826; b (5-7) 3 miscellaneous deeds relating to property in St.Clements, not immediately identifiable as charity land although some of the persons named in the deeds occur elsewhere in this collection, 1576, 1748, 1777.
- ✓ b.24 a 4 receipts for consols bought by the feoffees, 1773-84; b extracts of entries of c.1738-56 from a minute book of the feoffees, n.d. c.1800; c copy of part of the scheme of 1834 for the management of Dawson's Charity, mid 19th cent.; d annual statements of accounts of the Dawson Charity trustees for years ending October or November 1841, 1858-79, 1881, 1885-6, 1890-4, 1932-42. From 1885 the accounts of the shares of the charity allotted to the church, the poor and education by the Charity Scheme of 1882 are each set out separately; e application for the post of receiver to the trustees, 1843; f printed notice concerning the charity's Christmas benefaction, 1853; g printed notices of the trustees' quarterly meetings, 1855-67; h copy of a letter to the Charity Commissioners alleging that the trustees intended to renew the lease of the Black Horse at less than its real value, 1857; i 4 insurance policies for charity properties,

b.24 1883, 1890, 1904(2), and receipts for premiums on the 1904 policies, 1906-16, 1933, 36; j correspondence relating to the valuation of charity properties under the Finance Act of 1910, 1914; k duplicated copies of minutes of trustees' meetings, of agenda for meetings, and of letters to the clerk to the trustees, 1937-43; and l printed notices and annual reports of various Oxford charities concerning more than one parish, including St. Clement's, 1827, 1852-3, 55, 1902.

c.13 Receipted bills and receipts given to the trustees of Dawson's Charity, mainly for payments of rates, insurance, repairs and other charges on the charity properties, filed in annual bundles, with printed notices of trustees' meetings, for the years ending October, 1842-1854, with a single receipt of 1836.

7. Constables' papers, 1700-1829.
MSS.D.D.Par.Oxford St.Clements.

b.23 items a-c. Constables' accounts, now in loose sheets but originally in two volumes, 1700-15, 1716-39, damaged. a Accounts, 1705-1715, arranged as follows: (fol.11) rates, 1705-1707; (fol.15) disbursements, 1705-6; and (fol.18^v) disbursements and rates in one sequence, 1708-1715. At fols.51^v rev., 33 rev. are rates, 1740-1, and at fol.18 are rates and disbursements, 1742, added later on blank leaves; b accounts of rates and disbursements in one sequence, 1716-39; c badly damaged fragments originally parts of a and b comprising parts of the 2 outside sheets of the first gathering of a, 1700-1703, parts of 3 leaves which followed b fol.8., 1719-20, and an unidentified fragment, n.d., probably from a; d warrant for the arrest of Edward Sansom, greengrocer, accused of selling goods on a Sunday, 1829.

b.25 Volume containing constables' accounts of rates and disbursements in one sequence, 1773-1805, including from 1794(fol.50^v) notes of nominations of the succeeding year's constable. At fols. 7^v, 1 are lists of billets for soldiers, 1776-81, 1787, and at fols. 2-3, 43, 44^v, 46^v are accounts of 'mile way collections' for the years 1784, 1786-93, 1806.
69 leaves.

8. Benefice papers, 1803-1940.
MSS.D.D.Par.Oxford St.Clements

b.27 a Papers relating to the parsonage house and glebe, including a certificate of redemption of land tax, 1803, and correspondence concerning the act of 1817 exempting small livings from land tax, 1817; a surveyor's report on a plot of glebe in High St. and Glebe St., St.Clement's 1878, a lease of this land, 1883, 4 assignments of leases of portions of it, 1927-37, and a deed of

- b.27 gift including a portion of it, 1894; list of title deeds of the parsonage house, 1859-78, and a receipt for the deeds, 1881; correspondence concerning money available in Queen Anne's Bounty Office to reimburse the cost of delapidations on the rectory, 1893, concerning the valuation of the rectory under the Finance Act of 1910, 1914-15, and concerning an alteration in the rectory fire insurance policy, 1926; and the rector's consent to the erection of a telephone pole in his garden, 1932; b list of sums received as Easter dues, 1831; c correspondence, mainly with the Bounty Office and the Ecclesiastical Commissioners, and printed notices, concerning augmentations of the benefice, 1825-1901; d sequestration of the benefice, 1918; e mortgage of the benefice, 1940.
- c.28 Loose tithe papers: a notes in the hand of John Gutch, rector, on lands in Cowley which paid tithe to St.Clements, n.d.; b letter from Gutch's executors to his successor, J.W.Hughes, concerning tithes, owed to them, 1831, and two receipts to Hughes for these tithes, 1832; c correspondence and other papers concerning a suit begun by Hughes against James Morrell for the tithes of his property, Bolshipton, 1833-6, and 2 bills for legal charges, 1834-5; d bill of legal charges for the commutation of the tithes of the parish, 1837-50, and correspondence about the commutation, mainly concerning these charges, 1843-55; e lists of half-year's tithe rent charges due September 1855, October 1920 and April 1927; f 13 certificates of redemption of tithes, 1866-1936; g deed of merger of tithe rent charge on glebe, and a draft of this, 1881; h printed ... Tithe Commutation Tables ... by S.A.Deacon, 1919.
- d.24 Volume containing a copy of a statement by J.W.Hughes to an assistant commissioner for the commutation of the tithes of the parish opposing the claim that Bolshipton was tithe free, 1839. At fol.37 is an abstract of a grant from Henry VIII including the manor of Bolshipton 1546, and at fol.42 is a letter from Sarah Gutch, daughter of John Gutch, the previous rector, concerning this dispute, n.d. c.1840. iv + 43 leaves
- d.25 Volume containing notes of J.W.Hughes relating mainly to the income of the benefice, especially tithes. The notes include (fol.2v) lists of receipts from tithes, 1832-4, (fol.3^v) notes on Hughes' suit against Morrell for the tithes of Bolshipton, 1836, 1842, (fol.13) summaries of letters written by and to Hughes, 1831 (fol.15) notable events in the parish, 1832-42, (fols. 19^v, 24) copies of Hughes' answers to government circulars on benefices, 1832 and 1841 or 1842, (fol.64^vrev.) an account of the death of John Gutch and of the circumstances and costs of Hughes' presentation and institution as his successor, 1831, and (fol.56^vrev.) extracts from tithe accounts of 18th cent. rectors, c.1760-81. i + 66 leaves, 5-12, 25-53 blank.

- ✓ c.27 Volume containing a list of tithe rent charge payable in the parish, n.d. [c.1925].
i + 43 leaves, 2-39 blank.

9. Marriage papers, 1792-1949.
MS.D.D.Par Oxford St.Clements

- ✓ b.28 a 176 bishops' and archdeacons' marriage licences, 1792-1949. To 1825 some of the licences are for marriages in churches other than St.Clements, issued by John Gutch, rector, as a surrogate; b 10 archbishops' licences, 1847-1889; c 20 certificates of banns, 4 in MS., 1828-32, and 16 on printed ofrms, 1938-42; d letter giving notice of banns, 1855, and 16 notices of banns on printed forms, 1938-42; ~~EA~~ ^{including} miscellaneous items, a marriage affidavit, 1840, a circular from the Home Office on Anglo-French marriages, 1904, and a statement that an Australian soldier is not already married, 1918.
- See 3 books of marriage certificates stubs, 1969-79.*

10. Papers of William Sutton, parish clerk of St.Clement's, 1804-1839.
MSS.D.D.Par Oxford St.Clements.

- ✓ e.8 Notebook of Sutton, 1809-38, including: a general accounts of bills settled and other charges incurred by Sutton on behalf of various parish officials, 1809-29, including from 1813 to 1827 notes of the numbers of banknotes passing through his hands; b (fols. 43rev., 41vrev., 17) accounts to be charged to the churchwardens or feoffees, 1822-3, 1829-36; c (fol.22) accounts with overseers and surveyors, 1829-37; d (fol.58vrev. 33v) accounts of purchases of cloth, clothing and food, 1810-32, 1836-8. The volume also includes (inside both covers) accounts of keeping pigs, 1813-14, 1817; (fols.15v, 17vrev. 38-36vrev.) notes of lodgers taken by Sutton, 1828-34; (fols.10, 35rev., 35vrev.) medical recipes; and (fols.34, 34v, 36rev., 49rev.) copies of verses and epigrams from printed sources and of (fol.52v) obervations on the days of creation by Professor [Benjamin] Silliman.
58 leaves.

- ✓ f.1 Notebook in Sutton's hand containing entries of (fol.1) baptisms and (fol.194vrev.) burials, including the ages of the deceased persons, at St.Clement's, 1804-1839. The entries include details of occupations from 1812 and the name of the officiating minister from 1820, and often, throughout, addresses.
194 leaves.

- ✓ e.10 Similar rough register for the most part in Sutton's hand containing entries of (fol.1) burials, and (fol.74) baptisms, 1804-55.
v + 183 leaves.

11. Tramway and railway plans, 1878-1888.
MS.D.D.Par.Oxford St.Clements

a.2 Printed plans of proposed tramways and railways intended to pass through St.Clements parish [1878]-1888 containing: a plans and sections and amended plans and sections of an Oxford Tramway prepared for the 1879 session of parliament; b plans and sections, and a book of reference to the plans, for that part of a proposed Oxford, Aylesbury and Metropolitan Junction Railway which was to pass through St.Clement's, 1882, prepared for the 1883 session of parliament; and c similar plans and sections, and book of reference for a proposed Oxford Aylesbury and Metropolitan Junction Railway (Steam Tramway) to replace b, 1887, prepared for the 1888 session of parliament.

12. Papers relating to Burrell Coppice, Shotover, 1666-1811.
MSS.D.D.Par.Oxford St.Clements

Papers relating to 55 acres on Shotover, part of Burrell Coppice, allotted to the parishioners of St.Clements in 1662 in lieu of forest rights lost when Shotover and Stowood were disafforested, 1666-1811.

b.1.item a Contemporary copy of an Exchequer decree of 26 November 1666 confirming all the allotments made at the disafforestation of Shotover and Stowood.

b.1.items b-h, b.29. Contemporary copies of proceedings in the Court of Exchequer between householders of St.Clements, (Green and others) and landholders there (Hine and others).The householders claimed that all inhabitants of the parish, not only landholders, had rights of common in the 55 acres:

b.1. item b Bill of complaint of Green and others, Hilary Term 1673/4; c answers of the defendants, 13 May 1674;

b.29 Exeptions taken to the answer of the defendants by the plaintiffs n.d.

b.1 item d Replication of the defendants, n.d.; e further answer of some of the defendants, 19 October 1674; f affidavit made in court by William Jackson, tenant of Burrell Copse, 17 November 1674; g list of the plaintiffs and defendants; h list of plaintiffs with particulars of their tenancies.

b.1.item i Agreement of the inhabitants of St.Clements to lease the 55 acres, 1703; j-l counterparts of leases of it, 1704, 1779, 1811, and m an assignment of a lease, 1806.

13. Parish log books and magazines, 1879-1908.

MSS.D.D.Par. Oxford St.Clements

- d.18 'Log book' containing memoranda and accounts of most parish activities, 1879-1881, with a subject index. The volume includes accounts of special parish, church and school funds, (p.69) a list of surplice fees, 1857-1882, (p.89) lists of tithe rent charge payments, 1863-1882, (pp.18,20) lists of books and blankets lent to the poor, 1879-80, (pp.33-45, 47-52, 213-219) lists of names, addresses and ages of confirmation candidates with records of their attendances at classes, 1879-82, (p.46) list of district visitors, (p.61) list of names and addresses of dispensary patients, 1879-80, (pp.105, 113, 117) lists of hymns sung in church, 1879-82, (p.107) readings of the church gas meter, 1879-80, and (pp.263, 84) lists of names and addresses of widows receiving a gift of coal at Christmas, 1880-1.
xxxii + 309 pages.
- c.17 A log book containing similar accounts and lists, 1887-1894, with index.
xiv + 268 leaves.
- d.21-23 Parish magazines bound into volumes, 1895-1908.
- d.21 1895-1899. Bound up with the volume are two leaflets:
An account of the opening of the Victoria Coffee House, 1887,
and a form of service for the Opening of the new Parish Buildings
....., 1891.
- d.22 1900- 1905.
- d.23 1906-1908.

14. Other miscellaneous papers, 1795-1954.

MSS.D.D.Par.Oxford St.Clements.

- c.11 Miscellaneous church papers: *registration papers including*
 - a 3 certificates of baptisms, 1812, 1850, 9 coroners' burial warrants, 1828-37, 1922, 8 death certificates, 1922-33 and a certificate for disposal of stillbirth, 1940
 - b 2 draft lists of St.Clements' registers and a letter giving numbers of baptisms and burials at the Catholic Chapel 1813-31, endorsed with numbers of burials at the Baptist chapel, 1825-30, information required for a parliamentary return, 1831;
 - c list of girls in St.Clements' Sunday School, 1833; d list of confirmation candidates, 1843; e parish clerk's account of burial fees due to him, 1845-7; f 16 stipendiary curates' licences and related papers, 1856-1938; g list of St.Clement's communion plate and a photograph of it, n.d. c.1930; h printed notices and newspaper cuttings concerning the celebration of

and bishops' transcripts, 1895-6.

See also p.18.

- ✓ c.11 the centenary of the new church, 1928; i electoral roll, 1943, and applications for enrolment, 1941-3; and j forms of special services, and hymn sheets, 1825, 1897-1954.
- ✓ c.12 Miscellaneous parish papers including: a militia order, 1802; b papers concerning the drainage and water supply of St.Clements parish, c.1817, 1851, 1854; c legal opinion on the responsibility of the Commissioners appointed under the Oxford Paving Act of 1771 for two roads in St.Clements' parish, 1827; d agreement to charge a meeting house lately purchased by the rector and others from Henry Bullenden Bulteel with the repayment of £300 lent to them by Bulteel, 1839; e copy of the part of the Cowley enclosure award which relates to St.Clements, with map, 1853, and related papers 1854-6, 1870; f statement to the Ecclesiastical Commissioners by the patrons of St.Clements concerning the proposal to constitute a district of St.John Cowley, 1866, and the Commissioners' approval of the church built for the district 1886; g 2 receipts, 1884, 1936, and a letter, 1906, concerning unidentifiable insurance policies; h note concerning a census of houses in St.Clements, 1846, and a copy of the census return of 1911; i notice of Oxford Corporation's application to introduce a private bill including proposals for street widening in St.Clements in the 1890 session of Parliament, and a fragment of plans submitted with the bill; j correspondence between parish and city officials concerning the improvement of the Plain, 1938-9, with related papers including an agreement with the city concerning the old churchyard there and a plan of the proposed improvement, 1939; K other miscellanea including letter about order in council altering boundaries of ecclesiastical parish, 1903.
- ✓ d.19 items a-e Personal papers of incumbents, 1795-1924:
a a copy of a list of the expenses of the appointment of John Gutch (rector, 1795-1831), 1795, and Gutch's copies of his answers to visitation queries of 1816 and 1823; b correspondence of John W. Hughes (rector, 1831-50), 1831-47, including letters relating to his presentation, 1831, to the quality of St.Clements water supply, 1833, and to the clearing out of the river Cherwell, 1844-5, and a letter from Charles C.Clerke, Archdeacon of Oxford, 1843; c certificates, admissions to office and other formal papers of Nicholas J.Moody (rector, 1855-58) as an undergraduate of Oriel College, 1839-42, curate of Exton, Rutland, 1844, curate of St.Martin's Stamford, chaplain of Stamford Poor Law Union and surrogate for the diocese of Peterborough, 1850, minister at the Church Missionary Society chapel in Black Town, Madras, 1853-4, and rector of St.Clement's, 1855; d 2 letters to L.Bradyll-Johnson (rector, 1919-37), 1923-4; e circular letters to incumbents, 1892, 1915-16.
- items f - i Strays: f report of the findings of Oxfordshire commissioners for charitable uses concerning the alleged misappropriations of Oxford St.Aldates and Thame charities, [1611]; g counterpart of a lease from the feoffees of Oxford St.Martin's parish of two

tenements in St.Martin's, 1761; h draft of an undertaking not to pull down St.Martin's church until all the money required to rebuild it had been raised, and a printed list of subscriptions towards the rebuilding, n.d.[c.1820]; i list of names and addresses of Oxfordshire magistrates, n.d.[c.1825]; and j 2 receipts for rent of a property owned by William Dry, 1826, and 5 receipts for rent of 4 New St., St.Clements owned by Matthew Wilson, 1826-7.

Deposited by the Rev.P.J.G.Cottingham, rector of St.Clements, 1964, except b.1, 29; c.26, 29; d.1-4, 25; e.1, and parts of b.21-23, 27; c.16, 22-25, 28, 30-31; d.13, 26 which were deposited by the rector of St.Clements through the Oxfordshire Victoria County History Committee, 1954; and e.10 deposited by Mrs. C. Wellstood, 1977.

MSS.D.D.Par.Oxford St.Clements a.1(R)-2, b.1-29, c.1-31, d.1-4, 11-30, e.1, 4-10, f.1.

MSS.D.D.Par.Oxford St.Clements
Conspectus of shelfmarks

.Section	Page		Section	Page		Section	Page	
a.1(R)	5	9	c.23-25	5	8-9	e.4-5	1	2
2	11	14	26	1	1	6	2	3
b.1	12	14	27	8	13	7	4	5
2-4	2	2-3	28	8	12	8	10	13
5-21	5	6-8	29	6	10	9	2	3
22	2	2-3	30-31	3	4-5			
23	7	11				f.1	10	13
24	6	10-11	d.1-4	6	10			
25	7	11	5-10	Re-referenced; see handlist for details.				
26	3	5		1	2			
27	8	11-12	11-12	4	5-6			
28	9	13	13-17	13	15			
29	12	14	18	14	16-17			
c.1	2	3-4	19	3	4			
2-3	4	5	20	13	15			
4-9	5	6-8	21-23	8	12			
10	5	6	24-25	6	9-10			
11-12	14	15-16	26	5	8			
13	6	11	27-30	1	2			
14-16	5	8		Transf.to Oxon. C.R.O. Now d.25q.v.				
17	13	15	e.1					
18-21	2	3	2					
22	3	4	3					

Additional Oxford, St.Clements parish records.
MSS.D.D.Par.Oxford, St.Clements

5. Poor Law papers, 1640-1910. Rate books,
p.8, after d.30 add:

✓ c.32 Quarterly assessments, February 1839-January 1841.
ii + 140 leaves

14. Other miscellaneous papers, 1795-1954.
pp.15-17, add:

✓ c.33 18 title deeds of the site of the St.Clements' Mission
Chapel in Caroline Street, 1822-1890, with (no.10) an
abstract of title, 1877, and (nos.13^{a-b}, 17) schedules
of deeds, 1877, 1966. No.17 is underwritten with a
receipt for the deeds given by the rector of St.Clements
to Cyril L.Teal and Son, solicitors, 1966.

✓ c.32 deposited by the Rev.S.Birtwell, vicar of St.Giles, Oxford,
1967, and c.33 by the Rev.P.J.G.Cottingham, rector of
St.Clements, Oxford, 1966.

MSS.D.D.Par.Oxford, St.Clements c.32-33.

OXFORD

Additional Oxford, St.Clements parish records, ¹⁶⁶⁵~~1744~~-1979.

MSS.D.D.Par.Oxford, St.Clements.

✓ ^{c.36}
c.34 Register of a marriages 1666-1745, b baptisms 1665-1744, and c burials 1669-1744.
Register of a (fol.1) marriages, 1746-54; b (fol.42) baptisms, 1744-1812; and c (fol.241v rev.) burials, 1744-1812. At fols.2v,3 are 2 marriage entries, one each of 1760 and 1761, the latter not included in b.41 below. Baptismal entries usually include dates of birth, 1753-60. Burial entries include age at death, 1804-12. At fols.2v,3 are notes of the induction as rector of John Bilstone, 1760, and John Gutch, 1795. At fol.242v rev. is a form of an order from the treasurer of the feoffeees of St.Clements to receive interest on money lent to the city, n.d. [mid 18th cent].
i + 242 leaves, 4-41, 77-223 blank.

✓ b.30=40 Registers of baptisms, 1813-1964.

b.30 1813-32. Some entries for Feb.-Mar., 1826, are included in b.31 below. xii + 102 pages.
b.31 1832-45. At pp.38-9 are several baptism entries for Feb.-Mar., 1826, omitted in b.30, and written up by John Henry Newman, curate, 1837. viii + 100 pages.
b.32 1845-56. xii + 102 pages.
b.33 1856-65. iv + 106 pages.
b.34 1866-75. iv + 108 pages.
b.35 1876-86. iv + 102 pages.
b.36 1886-97. iv + 102 pages.
b.37 1897-1909. iv + 104 pages.
b.38 1909-20. iv + 104 pages.
b.39 1920-46. At p.ii is an inventory of the parish communion plate, 1922. iv + 204 pages.
b.40 1946-64. Dates of birth are recorded throughout, and also godparents' names. iv + 94 pages.

✓ b.41-49 Registers of marriages, 1754-1954.

b.41 1754-1812 53 leaves, 24-53 blank.
b.42 1813-36 iv + 100 pages, 81-100 blank.
b.43 1838-67 vi + 254 pages.
b.44 1867-86. vi + 256 pages.

b.45	1886-1910.	x + 256 pages.
b.46	1910-21.	x + 132 pages.
b.47	1921-31.	x + 132 pages.
b.48	1931-45.	viii + 130 pages.
b.49	1945-54.	x + 130 pages.

b.50-53 Registers of burials, 1813-1938.

b.50 1813-39. Names of parents of children are recorded, and names of husbands often with their occupations, 1813-27, and deaths from cholera are noted, 1832. iv + 100 pages.

b.51 1840-58, including notes of deaths from cholera and smallpox, 1854-5. ii + 104 pages.

b.52 1858-83, including notes of death from smallpox, 1871. iv + 202 pages.

b.53 1883-1938. iv + 202 pages, 157-202 blank.

b.55-56

Registers of graves, 1921-45 b.55 1921-40, b.56 1921-1945

b.54, c.35, d.31 Registers of banns, 1817-1979.

b.54 1817-77. iv + 204 pages.

d.31 1922-52. iv + 330 pages.

c.35 1952-79. 67 leaves.

d.32-36 Parish magazines, 1895-1935.

d.32 1895-1900.

d.33 1907-13.

d.34 1920-25.

d.35 1926-30.

d.36 1931-35.

Deposited by the Rev. D.H.R. Bishop, rector of Oxford, St. Clement, 1980, except b.55-56, c.36 deposited, 1983.

OXFORDSHIRE ARCHIVES

Oxford, St. Clements Additional Parish Records

Records connected with St. Clements School

- d.37 Minutes of St. Clements School Management Committee, 1840-1886.
- b.57 Box of material connected with St. Clements School:
- b.57/1 Four printed circulars from the National Society for the Education of the Poor, namely a description of which schools may become united with the society, a handout of the society (used to wrap the other documents in when they were sent to St. Clements, and postmarked 24 Aug 1835), a printed letter publicising the Society, and a blank application form for aid from the society.
- b.57/2 Printed circular requesting money for founding a School at St. Clements, 1838 (with an appendix of 1839).
- b.57/3 Note on the measurements of the School rooms, 1839.
- b.57/4 Printed list of rules and fees for the School, 1852.
- b.57/5 Five letters from the Committee of the Council on Education to the Rector of St. Clements concerning aid for building work at the School, 1855.
- b.57/6 Four printed circulars from the Committee of the Council on Education on applying for aid (only one filled in), 1855.
- b.57/7 Rough notes on costs for a school room, c.1855.
- b.57/8 Agreement appointing Thomas Josiah Wright teacher at the School, 1900.
- b.57/9 Agreement appointing Edgar Charles Walters headmaster of the School, 1900.
- b.57/10 Printed circular from the Rector of St. Aldate's, Oxford, asking his parishioners for money for a Boy's School and a Teacher's House for St. Clements, 1901.
- b.57/11 Agreement appointing Managers of St. Clements Elementary School, 1903.
- b.57/12 Agreement (two copies) leasing property to the Rector of St. Clements for the uses of the School, 1903.
- b.57/13 Letter from Thomas Davenport to the Rector of St. Clements concerning financial aid to the School, 1903.
- b.57/14 Printed form from the Board of Education concerning the size of the School, 1905.
- b.57/15 Two letters concerning repairing stoves in the School, 1919.
- b.57/16 Order (two copies) replacing the Trustee of the Old Boy's School Foundation, 1920.
- b.57/17 Notice from the Board of Education that the Order in b.57/16 above has been made, 1920.
- b.57/18 Two solicitor's bills with receipts for placing advertisements concerning the Old Boy's School in Oxford papers, 1928.
- b.57/19 Solicitor's letter enclosing deeds relating to the

- School, 1928.
- b.57/20 Account concerning the purchase of St. Clements Institute, 1928.
 - b.57/21 Solicitor's letter and account concerning the sale of St. Clements Institute, 1928.
 - b.57/22 Scheme from the Board of Education concerning payment of expenses for enlarging the Boy's School, 1928.
 - b.57/23 Fire Insurance Certificate for the School from the County Fire Office, 1856.
 - b.57/24 Fire Insurance Policy for the Boys School from the Ecclesiastical Insurance Office, 1903.
 - b.57/25 Five receipts from the Ecclesiastical Insurance Office for premiums for the School, 1911-36, and a Policy from 1916.
 - b.57/26 Seven rate payments from the Rector of St. Clements for School property to Oxford Corporation, 1927-9.
 - b.57/27 Post Office Telegraph Form consenting to a bracket for a telegraph being fitted to the wall of the Girls' School, 1929.
 - b.57/28 Two letters concerning the increase in the annual grant from the Board of Education for the School managers, 1931.
 - b.57/29 Solicitor's letter (with envelope) concerning the tenancy of property owned by the School, 1933.

MSS.D.D.Par. Oxford St. Clements d.37, b.57
Transferred from Misc. Bod. VI in January 1993.